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| **Timeline** | |
| Month | Action |
| October 2024 | * Share information with Headteachers, Early Years forum and wider Birmingham City Council leaders * SENAR launch The Good Plan Guide with Officers * Partnership Leads to plan launch training with their teams |
| November 2024 | * SENAR will share changes with educational settings at SENCo Briefing sessions (w/b 11/11/2024) * Partners in health and social care to cascade training to colleagues regarding new documents * Parent carer sessions to inform of changes |
| December 2024 and January 2025 | * Weekly drop in sessions for educational settings to support with new document completion. See below and dates will also go on the Local Offer web page and the SENCO News Bulletin |
| January 2025 and February 2025 | * Check ins with partners in health, social care and SEND Services to ensure training is complete |
| February 2025 and March 2025 | * Analysis and evaluation of completed new documents received to date |
| April 2025 | * Grace period to embed new documents will end on Friday 11th April 2025, end of the spring term * Only new documents expected to be used from Monday 28th April 2025, start of the summer term. |
| **Drop in Dates (all 1-4pm):**  Mon 2nd Dec Thurs 9th Jan Weds 5th Feb For details of how to access  Tues 10th Dec Fri 17th Jan Thurs 13th Feb these, please ensure you  Weds 18th Dec Mon 20th Jan Tues 28th Jan attend the SENCO briefings w/c 11th Nov | |