**Social Care Advice and Information – Review of EHC Plan**

The EHC Plan must be reviewed by the Local Authority as a minimum every 12 months. School and settings are required to seek advice and information about the child and young person prior to the meeting from all parties invited.

**The review must focus on the child or young person’s progress towards achieving the outcomes specified in the EHC Plan.**

(See guidance for completing this advice and information).

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| **Child / Young Person’s Details** | | | |
| Name |  | Date of Birth |  |
| Home Address |  | | |
| School / Setting |  | | |

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| **Any updates on background information or new needs** |
| Has the reason for your current involvement changed? If so, why? This needs to be a brief overview rather than specific details.  Update the brief pen picture of the child or young person if things have changed, particularly their strengths. Remember, this is their plan so you need to bring them to life for the reader, which will include the child and the family.  If the child or young person’s needs have changed because you have updated their assessment record that here.  If the child or young person has any new aspirations record them here.  Describe what education professionals working with this child or young person need to know about their social care needs.  Do not record information that relates to other family members (who you may also be working with). Do not record any confidential information or information that is not relevant to their educational needs, for example if a child is subject to a child protection plan, or is a child in care, the specific historical issues or incidents that resulted in the plan are not relevant to this plan. |

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| **Progress made against Social Care outcomes Identified in current EHCP.** | | |  |
| Current social care needs | Outcome | Progress made | Achieved? |
| Record all the social care **needs** that are detailed in **Section D** of the EHCP being reviewed. | Record all relevant **outcomes** that are recorded in **Section E** of the EHCP being reviewed. | Record the progress that is being made to against each of these outcomes.  For example, if the child is being supported by a PA to develop their independence, what have they achieved, are they more independent in meeting their own needs, travelling etc. | Record whether the outcome has been achieved (If the outcome has been met and therefore this is no longer a social care need, then this should be removed in the new recommendations section below). |

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| **New Recommendations** | | | | |
| Section D:  CYP’s social care needs and how they impact the CYP | Section H1:  CYP’s social care provision required to meet CYP’s social care outcomes | Section H2:  CYP’s social care provision required to meet CYP’s social care outcomes | Section E:  Outcomes sought for CYP linked to their aspirations |
| Record any remaining or new social care **needs** for the child or young person.  Record the **impact** that these needs have on the child or young person’s learning, for example (but not limited too); Their ADHD impacts on their ability to concentrate and stay focussed within the classroom.  Their anxiety makes it difficult for them to make friends.  Their behavioural or physical disability means they do not have access to community-based resources without additional support.  (These are just examples, please be as specific as possible in relation to the child or young person that you are working with)  **Where the child or young person has no identified unmet needs then this standard sentence should be recorded within this section:**  Birmingham Children’s Trust have been working with (insert the child’s or young person’s name) and their family to identify their social care needs. Based on this work Birmingham Children’s Trust have not identified any social care needs that require further support from Social Care at the present time. | Record any new provision or provision that continues to be delivered under Section 2 of the Chronically Sick and Disabled persons Act 1970.  All our Short Break Local Offer is delivered under this legislation, so anyone receiving support from any of the following should be recorded here:  **Dens of Equality**  **Resources for Autism**  **Sutton Coldfield YMCA**  **Midland Mencap, including any brokered holiday schemes.**  You must be as specific as possible, where do they attend, when do they attend, how often, how long.  ***NB – no provision for anyone over 18 should be recorded in this section. Any support to an adult should be recorded in Section H2***  **Where the child or young person is not receiving any provision through the Chronically Sick and Disabled Persons Act 1970 this standard sentence should be recorded in this section with the link to our short breaks local offer:**  (Insert child’s or young person’s name) has been assessed and does not require any support under Section 2 of the Chronically Sick and Disabled Persons Act 1970. | Record any new provision or provision that continues to be delivered under any other child or adult focussed legislation, including.  **Children Act 1989 –** Children and Young People subject to Child in Need Plans, Children in Care and Child Protection Plans.  **Children (Leaving Care) Act 2000 –** Children and Young People with Pathway Plans  **Early Help – c**hildren and young people subject to Early Help Plans  **Care Act 2014 –** Young people and adults up to the age of 25 who are receiving Care and or Support from Adult Services  You must be as specific as possible, what plan are they subject to, what support is provided, who often are they visited and by whom, when is the plan being reviewed.  If the child or young person is a Child in Care or subject to a Child Protection Plan, you should also record that they have an Independent Reviewing Officer and the frequency of their reviews.  **Where the child or young person is not receiving provision from any other piece of child or adult legislation this standard sentence should be recorded in this section with links to both children’s and adult service referrals**  (Insert child’s or young person’s name) has been assessed and does not require support under any legislation relating to children or adults up to the age of 25.  If at any point in the future it is felt that (insert child’s or young person’s name) needs have changed and that support through the Early Help Service, or the Children Act 1989 or the Care Act 2014 might be required, then a referral should be made to Birmingham Children’s Trust via this link for children aged between 0 – 18 years:    [https://www.birminghamchildrenstrust.co.uk/homepage/64/i\_need\_help\_with](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.birminghamchildrenstrust.co.uk%2Fhomepage%2F64%2Fi_need_help_with&data=05%7C02%7CHelen.Georgiou%40birmingham.gov.uk%7C0a74d2724ddd4c5a939f08dc6e9278ae%7C699ace67d2e44bcdb303d2bbe2b9bbf1%7C0%7C0%7C638506822609703025%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=WXkIRb6bKhvaN6d4kPg93aNICSqy%2BnrAnFX40%2F7Wfiw%3D&reserved=0)    Or to Adult Services for a young person over the age of 18:    <https://www.birmingham.gov.uk/info/50285/how_to_contact_adult_social_care_services>    For further information regarding children with disabilities, including the short break local offer, please see the link below:    [https://www.birminghamchildrenstrust.co.uk/ChildrenwithDisabilitiesService](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.birminghamchildrenstrust.co.uk%2FChildrenwithDisabilitiesService&data=05%7C02%7CHelen.Georgiou%40birmingham.gov.uk%7C0a74d2724ddd4c5a939f08dc6e9278ae%7C699ace67d2e44bcdb303d2bbe2b9bbf1%7C0%7C0%7C638506822609697317%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=HolrkXiZWUbT%2FBNb4ja9ZiouYnn%2BlrNz%2FmtmHYinAUw%3D&reserved=0) | Record all the outcomes that are being sought following the review.  **Think about preparing for adulthood right from an early age**, independence skills, friendships, accessing the community.  Think about what the child or young person wants to achieve: considering short, medium, and longer-term goals. e.g. to make good friends, to be able to do activities on their own. Longer term goals such as owning their own home, driving a car, having a job. What help and support they need to make this possible.  Think about what progress and achievements they have made so far. This can be in any area of their life. For example, socially, emotionally, with their self-esteem and confidence, learning a new skill, or trying something new.  It is a clear goal which is stretching but achievable, which is underpinned by the provision linked to it. It should be personal and not expressed from a service perspective; and it should be specific, measurable, achievable, realistic and time bound (SMART).  It is important that outcomes are written in ways that enable:   * progress to be monitored. * outcomes to be evaluated. * decisions about future needs and provision to be made. |

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| **DETAILS OF PROFESSIONAL COMPLETING THE ADVICE** | | | | |
| Name |  | | Title |  |
| Service |  | | Countersigned / QA (where applicable) |  |
| Email Address |  | | Telephone number |  |
| Signature |  | Date advice completed | |  |

**Please return this completed advice and information to the school/institution in sufficient time to enable the key person to circulate it at least two weeks before the review meeting.**